

I am a Postdoctoral Research Associate interested in teaching! What are my options?

Teaching for your department

- Inquire with your PI, your department manager, and your department chair about any unfilled teaching opportunities. Peruse the Grad School's AI opportunities website: <https://gsapps.princeton.edu/AIJobPosting/>
- Postdocs who are approved to teach are given a secondary appointment as a lecturer for the semester during which they teach.
 - Normally, a secondary lecturer position is supported by the appointing unit's teaching budget, or by other departmental funds.
 - While a postdoctoral position is primarily a research position, when or if the opportunity is pre-approved, a postdoc serving as a secondary lecturer can normally teach an undergraduate course, co-teach an undergraduate course, teach weekly precepts, teach weekly labs, or advise undergraduate independent work. Please note that teaching must be limited to no more than 50% of one's duty time in any given semester.

Teaching for another department

- Reach out to the department manager to see if there are opportunities.
- Peruse the Grad School's AI opportunities website: <https://gsapps.princeton.edu/AIJobPosting/>

Learn about teaching at the McGraw Center for Teaching and Learning

- Workshops: For a full list of workshop topics, dates and times, and to reserve a seat, go to <https://mcgraw.princeton.edu/graduate-students/pedagogy-workshops>. Topics include:
 - Preparing to Write a Meaningful Statement of Teaching Philosophy
 - Inclusive and Equitable Teaching
 - Profiles in Innovative Teaching
- Teaching Transcript Program certification (<https://mcgraw.princeton.edu/graduate-students/teaching-transcript>).
 - The Teaching Transcript Program provides postdoctoral researchers opportunities to develop as self-reflective teachers who identify what they want their students to learn and then create strategies to promote and assess that learning. The program culminates with the preparation of an original course syllabus and a statement of teaching philosophy, which is increasingly important in academic job searches.

Policy on Postdoctoral Research Associates Teaching at Other Colleges and Universities

Pursuant to the [Rules and Procedures of the Professional Researchers and Professional Specialists](#), "Time devoted to outside professional activities may not exceed two days per month without prior approval of the dean of the faculty."

Please note the PDRA position is a 100% duty time position, so teaching at another college or university has the following limitations:

- The Princeton role is the primary role and must continue to have the PDRAs full attention; there is no reduction in duty time or in work expected. Any teaching is completely above and beyond the PDRA role and done on their own time.
- The official class meeting length must not exceed 3.5 hours per week.
- The class must meet on a day/time that will not interfere with your responsibilities at Princeton.
- Your Princeton faculty supervisor(s) must grant you permission.
- If you are not a U.S. citizen or U.S. permanent resident, please contact the Davis International Center before accepting a teaching role to ensure there are no visa and work authorization implications for this additional employment.
- This teaching counts towards your time for outside professional activities.
- You must include this outside activity on your annual Conflict of Interest (COI) disclosure form (irrespective of salary).
- If you are paid more than \$5,000 for teaching at another school, you need to fill out a COI Update form within 30 days of receiving payment. This form can be accessed at <https://ria.princeton.edu/conflict-of-interest/forms>

Requests for permission to teach at other colleges and universities must be submitted to the Office of the Dean of the Faculty at <https://dof.princeton.edu/application-postdoctoral-research-associate-pdra-teach-another-university>